

Policy
Release of Membership Lists
PC Alberta

Preamble

PC Alberta is a membership-based organization that relies on its members to provide funding and to support PC Alberta in a number of ways, including volunteering for party events, nominations, election campaigns, etc.

PC Alberta values its members and wishes to ensure that the information provided by members to PC Alberta is securely protected, to ensure the privacy of members.

Policy

1. PC Alberta will not sell, or otherwise provide, its membership lists to any other organization.
2. Outside of nomination periods, PC Alberta will make membership lists available to certain people affiliated with PC Alberta, or its affiliate constituency associations, as follows:
 - a. President; Executive Director; Finance Director; Field Directors and Membership Director of PC Alberta shall have access to all lists;
 - b. President of PCYA shall have access to a list of PC Youth members;
 - c. Presidents of constituency associations and sitting Members of the Legislative Assembly shall have access to the membership lists of their own constituency associations. Presidents may provide copies of their lists to their Vice-Presidents of Membership to enable membership recruitment, contact, fundraising, etc.; and
 - d. VP Policy and Resolutions who will use only for Policy Team tasks as approved by the Executive Committee.
3. During nomination periods, PC Alberta will make membership lists available to certain people affiliated with PC Alberta, or its affiliate constituency associations, as follows:
 - a. President; Executive Director; Finance Director; Field Directors and Membership Director of PC Alberta shall have access to all lists;
 - b. Presidents of constituency associations shall have access to the membership lists of their own constituency associations. Presidents will provide lists to the nomination committee in their own constituencies, and those lists will be provided to nomination candidates who have complied with the rules put in place governing nomination contests. Once a nomination process has begun, a sitting Member of the Legislative Assembly may only obtain lists through his/her constituency's nomination committee. All lists provided to nomination candidates shall be used only for the purpose of the campaign, shall not be distributed outside the campaign, and all copies (printed or electronic) shall be destroyed at the end of the campaign.
4. All employees and members of PC Alberta are required to exercise due diligence and caution to prevent lists from being disseminated outside PC Alberta. Employees who are negligent with respect to keeping lists private may be subject to discipline or even termination.

All lists disseminated by PC Alberta will include the following disclaimer, "Information contained on this list is confidential and is intended only for the use of PC Alberta and the recipient(s). You are hereby notified that any dissemination, distribution, or copying of this list or any of its contents is strictly prohibited. If you received this communication in error please return it to the sender and contact PC Alberta at 1 (800) 461-4443."